

**THE VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE SYSTEM PROFESSIONALS**

Onsite Sewage Systems Professionals Committee Meeting

MEETING MINUTES

The Onsite Sewage Systems Professionals Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on Tuesday, April 29, 2008 at the offices of the Virginia Department of Professional and Occupational Regulation, Perimeter Center, Suite 200, 9960 Mayland Drive, Richmond, VA 23233.

The following members of the Board were present:

Doug Crooks
Brooke Philpy
Kornell "Trapper" Davis
Jack Vanderland
Marcia Degen

The following members of the Committee, who are not Board members, were present:

DRAFT
Don Alexander
Bob Lee

The following members of the Committee, who are Board members, were not present:

Wes Kleene
Ron Thomas

The following members of DPOR staff were present during some or all of the meeting:

Jay DeBoer, Director
David Dick, Executive Director
David Dehetre, Office Manager
Saba Shami, Chief Deputy
Anna Badgley, Administrative Assistant

Call to Order

Mr. Vanderland, Chairman, called the meeting to order at 9:15 A.M.

Mr. Alexander moved the adoption of the agenda prepared by staff, which was seconded by Ms. Degen and carried by a unanimous aye vote. **Adopt Agenda**

No member of the public was present.

Public Comment Period

The Committee reviewed the current working document. The Committee discussed and developed draft regulation provisions for Onsite Sewage System Professionals. **Working Documents**

Mr. Vanderland asked the Committee members to complete their conflict of interest forms and travel vouchers. **Conflict of Interest Forms and Travel Vouchers**

Mr. Vanderland adjourned the Committee meeting at 2:45 P.M. **Adjournment**

The Onsite Sewage Systems Professionals Committee will meet on Tuesday, May 13, 2008 at 9:00 A.M. **Next Meeting**

Harold W. Walker, Chairperson

Jay W. DeBoer, Secretary

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DRAFT